

Please sign this tear off slip and return it to the school as soon as possible:-

### STUDENT'S AGREEMENT

I agree to abide by these terms in my use of the iPad

Name: \_\_\_\_\_

Class: \_\_\_\_\_

Signed \_\_\_\_\_

Date: \_\_\_\_\_

### PARENT'S AGREEMENT

I agree to my child having the use of the iPad on these terms

Signed \_\_\_\_\_

Date: \_\_\_\_\_

### HEADTEACHER'S AGREEMENT

I agree on behalf of the school to provide an iPad on these terms

Signed H. Williams

Date: \_\_\_\_\_

## Home School Agreement for e-learning Programme



# ILKLEY GRAMMAR SCHOOL

AN ACADEMY TRUST

Using e-learning brings learning right into the 21st century. It gives learners the opportunity to learn at their own pace, and for learning at home to be more structured and effective.



We believe that e-learning will give every learner the opportunity to progress faster and achieve more. We also believe that it will help to strengthen relationships between home and school.

**“We can create a very bright future for our children by working closely together to ensure that e-learning is a real success.”**

## HOME SCHOOL AGREEMENT

To help ensure that e-learning is a big success at *Ilkley Grammar School* and that we get maximum value from our joint investment in your children, we invite you to commit to the principles outlined in this agreement. As a school we are prepared to provide all of the back-up and resources needed to make this work, but we also need the commitment of parents and students.

As you read through this leaflet you will see a summary of the e-learning commitment that the school is making to the students and to you as parents. It also outlines the commitment that will be needed from the home, and from the children themselves, to make this work.

When you have read these sections we invite you and your child to sign the agreement and return it to school. This will help to ensure that we are all working together to achieve success.

Remember that using an iPad is a privilege, not a right, and should be used in a responsible and ethical manner at all times.

**We invite you and your child to sign the e-learning agreement overleaf and return it to the school. This will help ensure that we are all working together to achieve success.**



### TERMS & CONDITIONS

- Failure to take reasonable care or to abide by the other conditions in this document may result in the iPad being reclaimed. The school reserves the right to claim financial recompense in such cases
- The iPad should be charged at home overnight, but the school cannot accept responsibility for electricity costs
- The iPad and its Apps will remain the property of the school until the end of the loan period
- Ensure that the iPad is returned either at the end of the three years or if the student leaves the school for whatever reason before then, or at any other time upon the request of a member of staff

**THEFT:**

A stolen iPad must be reported to the school as soon as possible where you will be required to fill in a Theft form. From there the police will be notified and a crime number assigned.

- We will not cover the cost for replacing the iPad under the following circumstances:
- The iPad was left in plain view in an open bag or unlocked locker, car or house
- The iPad was stolen due to negligence, careless behaviour or unwise use in or out of school

**APPLE ID:**

An Apple ID is central to using the iPad, it is an account which allows you to download Apps and access other Apple features. The account is created using the students email address which will be supplied on rollout day. We will supply all school related Apps and advise that you do not add a debit/credit card to the account. Once created the account is the responsibility of the account holder and not the school, so we cannot be held responsible for any student buying Apps and especially any in-App purchases (a feature which many Apps provide).

**THE SCHOOL WILL:**

- Provide an iPad computer for the use of your child for the length of the programme.
- Provide a case to protect the iPad.
- Provide the Apps and Resources required for educational purposes.
- Make sure that the iPad is covered by insurance for use in and out of school for study purposes, providing reasonable care is taken to prevent loss or damage
- Provide secure storage for the iPad when it is not needed for any particular lesson.
- Provide on-going support for the iPads through lunchtime drop-in sessions
- Ensure that the iPad is protected against computer viruses
- Give parents and learners a proper introduction to using and caring for the computer and the software.
- Teach students to use the iPads safely.
- Monitor the use of the iPad both remotely and directly in and around school.

**AT HOME WE WILL:**

- Ensure that our child understands how to care for and protect their iPad
- Report any loss or damage (including accidental loss or damage) within one week
- Report any faults in hardware or software promptly
- Ensure that your child understands that the device is primarily for educational purposes and that it is always in a state to work with
- Pay a £50.00 contribution toward the cost of a second breakage

**AS A STUDENT I WILL:**

- Look after my iPad computer very carefully all of the time. It will be kept in its case and stored securely when not in my possession.
- Use the Apple ID account assigned to me at the initial rollout.
- Take responsibility for setting up a secure passwords and not sharing them with other students.
- Create a lock screen for my iPad which shows my name and form.
- Bring it to school every day fully charged, unless I have been told not to.
- Take care when the iPad is transported that it is as secure as possible (e.g. not visible in a vehicle; not left unattended on a bus; not advertise ownership of my iPad)

- Make sure the iPad is not subject to careless or malicious damage (e.g. as a result of horseplay)
- Ensure my iPad is only used for educational purposes whilst in school.
- Regularly back up my iPad.
- Allow staff to access their iPads to check for inappropriate materials. I understand that staff will be allowed to remove inappropriate resources.
- I will always act on the advice of the school in the safe use of this device.

#### **AS A STUDENT I WILL NOT:**

- Use my iPad for any form of cyber bullying or use for sending, accessing, uploading or distributing any insulting, threatening, pornographic, violent or obscene material
- Use my iPad for sending mass emails (spamming)
- Remove the iPad from its case
- Use my school email account for any form of commercial or financial gain
- Decorate or customise the iPad or its case, etc, and not allow it to be subject to graffiti, and return it to the school. This will help ensure that we are all working together to achieve success.
- Take photographs or videos without the permission of the subject. I will not upload or share these images with anyone without the permission of the subject.
- I will not install age-inappropriate games and content.
- Jailbreak my iPad. Jailbreaking is a technique where by installing third party software on the iPad a user can remove the limitations of App installation imposed by Apple and install unsupported software. Jailbreaking voids any warranty claims and is taken very seriously by the school. This includes, but is not exclusive to any forms of Jailbreaking tools such as Cydia, evasi0n, Absinthe, greenpois0n. Any detection of this kind of software will result in sanctions and possible temporary confiscation
- Use my iPad to access VPN (virtual private networks). These apps whilst available on the App store allow the user to bypass any school internet security protocols and access blocked websites or social networking sites. Apps such as Secure Line or VPN express will need to be deleted
- Physically decorate, customise or use graffiti on the case
- Take photographs or videos without the express permission of the subject, nor upload and share these images
- Delete any software I have been asked to install
- Make sure the iPad is not used for any illegal and/or anti-social purpose, including access to inappropriate Internet sites.
- Use my iPad for any form of cyber bullying.
- Use my iPad for any illegal and/or anti-social purpose, including access to inappropriate websites.

#### **BROKEN iPADS:**

Unfortunately, iPads on occasion do get broken and this is the procedure should the need arise:

A broken iPad must be reported straight away as we only have a week's window to claim on the insurance, even if it is during the holidays. All breakages must be reported even if it is a tiny crack in the screen.

**1st iPad Breakage:** your iPad will be returned to you and the insurance will cover the repair

**2nd iPad Breakage:** you will be responsible for a £50 charge that will go towards the repair of the iPad. Payment should be completed through ParentPay and the iPad will not be sent off for repair until payment has been received.

**3rd iPad Breakage:** you will be asked to contribute a further £50 and can choose between the 2 following options:

- Opt out of the scheme and the iPad can only be used in school – it can be collected first thing in the morning and returned after final lesson.
- Remain in the scheme but commit to contribute £50 for each future claim for repair of the iPad following any future damage
- We will not support the following breakages so you will be required to pay for:
  - Deliberate and wilful damage to the iPad.
  - Any problems resulting from iPads that have previously been Jailbroken
  - During the time it takes to repair the iPad we have a limited stock of iPads to loan for the day which must be returned at the end of the school day