

**STUDENT NAME:**

**ART / PHOTOGRAPHY CLASS:**

# *Year 9*

# *Photography*

At Ilkley Grammar School

TIA ET

STATUR



**I have read and understand the Photography policies (1 – 4) as detailed within this booklet. By signing, I agree to abide by the terms listed.**

Signed STUDENT.....

Signed PARENT / CARER.....

Date.....



## 1. Use of school cameras – in school

- Students are fully responsible for the equipment whilst it is in their use in school.
- When borrowing a camera from the Art Department as part of the course, a student agrees to ensure that the camera is not subject to careless or malicious damage. Failure to do so may result in you as parent/carer being charged for the repairs.
- In the event of loss/theft/irreparable damage school may require payment of the current market value of the camera to replace the item.
- In the event of the camera not being carefully looked after, school reserves the right to stop allowing the student access to the camera.
- Students will provide their own SD card (Yr 10 upwards), which must be brought to each lesson and replaced if lost or broken.

## 2. Storage and disposal of images (GDPR)

**The following measures are in place to ensure that photographs taken in class are stored and used in accordance with GDPR regulations.**

- Photographs are downloaded from the SD card onto the school server immediately after the photoshoot, and then deleted from the SD card.
- Photographs are not stored on a memory stick, unless needed to work on at home. If so, they are then returned to the school server and deleted from the memory stick at the earliest opportunity.
- Printed images of people must be disposed of in the confidential waste bags in each classroom.
- Exam memory sticks are locked away after each exam, The images are deleted in accordance with AQA guidelines.

## 3. Use of images (GDPR)

**Images may be used in the following capacities:**

- Exhibitions in school and within the Red Kite Teaching Alliance.
- Displays around school.
- To celebrate success in the school magazine “Headline”.
- To celebrate success on Twitter (@IGS Art)



## 4. Consent to be a photographic model

As part of the course, students will need to photograph each other as part of their work. This may include portraiture or thematic shoots such as figure in a landscape. By signing, you are giving consent that your child may be photographed in class by another student as part of the lesson.

If your child wishes to photograph another young person under the age of 18 written consent must be sought from their parents. Students should request a 'consent to be a photographic model' letter from their teacher which must be signed by the parents of the model and returned to school.

There may be occasions where the theme of a student's work may explore what could be considered an inappropriate theme, such as drugs or violence. This consent will not cover such shoots and an additional consent would be sought beforehand, with full details of the shoot provided.



ILKLEY GRAMMAR SCHOOL

A MOORLANDS LEARNING TRUST SCHOOL

### Consent to be a photographic model

Dear parent / carer,

Your son / daughter has been asked to model for a photoshoot, where permission is required beforehand.

Please see the details of the shoot below, and grant / deny your consent as you see fit.

Model:

Photographer:

Description of the photoshoot (and any additional relevant details):

Example

Please sign below to give your consent for the photoshoot to take place as detailed above.

Signature of parent / carer:

Signature of teacher:

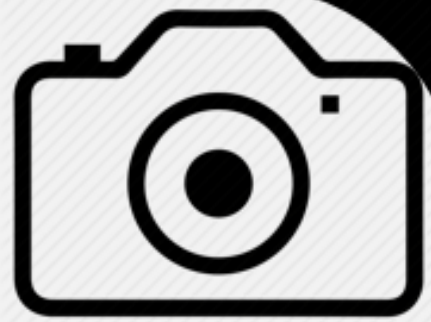


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# *Photoshoot*

code of conduct



**Are you...**

using a model who is  
not in your art / photography class

or  
photographing a theme that  
may be seen as inappropriate...

**SPEAK TO  
YOUR  
TEACHER  
FIRST**

Sex  
Drugs  
Danger  
Racism  
Alcohol  
Violence  
Extremism  
Revealing poses  
Children under 16  
Other...

\*Additional consent may be required first

**ATTACH  
CONSENT  
HERE**

**ATTACH  
CONSENT  
HERE**