

Apologies for the delay in getting this out to you. This was due to the SchoolComms system being down nationally yesterday evening.

Dear Parent / Carer,

As promised, Mrs Purnell and I are writing to you today to update you on our current plans for full reopening in September, based on the current government guidance for [schools](#) and [parents](#). We are very pleased to include parents of our new Year 7s in today's communication too.

As we hope you will appreciate, there is an enormous amount of information and guidance for us to take into consideration as we plan for September, and also still much that is unknown at this stage, as we are still almost 8 weeks away from reopening. Please note therefore that everything included today does come with a huge caveat that these plans may need to change for September, especially if the guidance changes, or if new guidance is issued, or if of course we find ourselves in any kind of local or national lockdown situation.

We have nevertheless endeavoured to provide you with as much information as possible about our current planning, in the spirit of total transparency, and in order to answer as many questions as possible at this stage. We appreciate that this makes for a pretty lengthy email, with multiple attachments, but we hope you agree that the information is relevant and useful.

### **Plans for Reopening**

The first attachment provides full details of our current plans, including our approach to year group bubbles, split breaks and lunches and staggered start and finish times. Please read this document carefully as it contains important information about the changes to our normal daily routines that will be in operation from September.

### **Specialist Equipment**

The 2<sup>nd</sup> attachment details the necessary equipment and items that students will need to bring into school, given that teachers will not be able to share equipment. This has been detailed by subject area where appropriate and key stage, so please do read through this carefully according to your son/daughter's year group and / or options choices.

### **Travel to School (Northern Trains and Combined Authority Bus Companies)**

The government is encouraging, wherever possible, that students from September preferably walk or cycle to school, or are dropped off by private transport, rather than making use of school buses or public transport. This of course depends on your geographical location and personal family circumstances and attached for your reference are the letters we have received from the bus and train companies, in relation to using either of these modes of travel to school from September.

You will note that from September, any students using one of the dedicated school bus services will be required to wear a face covering - in the same way as on all public transport currently.

Please also note the information about bus pass applications, where the closing date for receipt of applications has been extended from 26 June 2020 to 31 July 2020. This will allow more time for service planning and the letter specifies that parents should be aware that applications received after this date may mean that children are not factored into the new travel arrangements

### **Catering Provision**

The final attachment details our current plans for food service from September, which you will see need to be quite different from normal given all of the associated risks in this area. Again we would encourage you to please read this carefully so that you can discuss this with your child before the first week.

### **Risk Assessments**

Our risk assessments are now being revised in light of the above and will be finalised over the coming weeks in readiness for September.

Mrs. Purnell will be in touch at the start of the academic year to provide any updates or further information in relation to September. Briefings will also be organised for students to enable us to go through in detail the arrangements for their specific year group. In the meantime, thank you again for your continued support and we both wish you an enjoyable, safe summer.

Kind regards,

Ms. Williams and Mrs. Purnell

**Headteacher / CEO and Headteacher Designate**  
**Ilkley Grammar School / Moorlands Learning Trust**