

STUDENT NAME:

ART / PHOTOGRAPHY CLASS:

KS5

Photography

At Ilkley Grammar School



I have read and understand the Photography policies (1 – 5) as detailed within this booklet. By signing, I agree to abide by the terms listed.

Signed STUDENT.....

Signed PARENT / CARER.....

Date.....



1. Use of school cameras – in school

- Students are fully responsible for the equipment whilst it is in their use in school.
- When borrowing a camera from the Art Department as part of the course, a student agrees to ensure that the camera is not subject to careless or malicious damage. Failure to do so may result in you as parent/carer being charged for the repairs.
- In the event of loss/theft/irreparable damage school may require payment of the current market value of the camera to replace the item.
- In the event of the camera not being carefully looked after, school reserves the right to stop allowing the student access to the camera.
- Students will provide their own SD card, which must be brought to each lesson and replaced if lost or broken.

2. Use of school cameras – out of school

By signing, you are granting permission for your son / daughter to borrow a camera overnight.

- In borrowing a camera from the Art Department a student agrees to ensure that the camera is not subject to careless or malicious damage. Failure to do so may result in you as parent/carer being charged for the repairs.
- In the event of loss/theft/irreparable damage school may require payment of the current market value of the camera to replace the item.
- In the event of the camera not being carefully looked after, school reserves the right to stop allowing the student access to the camera outside of normal lesson times.
- Students will also be required to supply their own SD card if borrowing a camera.
- **PLEASE RETURN THE CAMERA TO THE ART DEPARTMENT BEFORE 08.30 THE NEXT DAY.**

3. Storage and disposal of images (GDPR)

The following measures are in place to ensure that photographs taken in class are stored and used in accordance with GDPR regulations.

- Photographs are downloaded from the SD card onto the school server immediately after the photoshoot, and then deleted from the SD card.
- Photographs are not stored on a memory stick, unless needed to work on at home. If so, they are then returned to the school server and deleted from the memory stick at the earliest opportunity.
- Printed images of people must be disposed of in the confidential waste bags in each classroom.
- Exam memory sticks are locked away after each exam, The images are deleted in accordance with AQA guidelines.



4. Use of images (GDPR)

Images may be used in the following capacities:


- Exhibitions in school and within the Red Kite Teaching Alliance.
- Displays around school.
- To celebrate success in the school magazine "Headline".
- To celebrate success on Twitter (@IGS Art)

5. Consent to be a photographic model

As part of the course, students will need to photograph each other as part of their work. This may include portraiture or thematic shoots such as figure in a landscape. By signing, you are giving consent that your child may be photographed in class by another student as part of the lesson.

Whilst post 16 students are deemed able to consent for themselves to being photographed, if your young person wishes to photograph another young person under the age of 18 written consent must be sought from their parents. Students should request a 'consent to be a photographic model' letter from their teacher which must be signed by the parents of the model and returned to school.

There may be occasions where the theme of a student's work may explore what could be considered an inappropriate theme, such as drugs or violence. This consent will not cover such shoots and an additional consent would be sought beforehand, with full details of the shoot provided using the letter below.


ILKLEY GRAMMAR SCHOOL
A MOORLANDS LEARNING TRUST SCHOOL

Consent to be a photographic model

Dear parent / carer,

Your son / daughter has been asked to model for a photoshoot, where permission is required beforehand.
Please see the details of the shoot below, and grant / deny your consent as you see fit.

Model:


Photographer:

Description of the photoshoot (and any additional relevant details):


Please sign below to give your consent for the photoshoot to take place as detailed above.

Signature of parent / carer:

Signature of teacher:

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Headteacher: Helen Wilkins
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Photoshoot

code of conduct



Are you...

using a model who is
not in your art / photography class

or
photographing a theme that
may be seen as inappropriate...

**SPEAK TO
YOUR
TEACHER
FIRST**

Sex
Drugs
Danger
Racism
Alcohol
Violence
Extremism
Revealing poses
Children under 16
Other...

*Additional consent may be required first