



ILKLEY GRAMMAR SCHOOL

A MOORLANDS LEARNING TRUST ACADEMY

Dear Parent/Carer,

Extra-curricular opportunities and enrichment visits are an important and memorable part of education. They enhance learning, enable students to grow in self-confidence and independence and allow them the chance to show leadership and teamwork skills. At Ilkley Grammar School we aim to provide our students with a variety of experiences throughout their time with us.

In light of this, the school's annual **Challenge and Celebration Week** will take place between **Monday 15th and Friday 19th July 2024**. All students will be off timetable during this week following a programme of either school based or off-site activities bespoke to their year group. Activities build on each other from year to year, allowing students to experience a range of opportunities throughout their school life. It is hoped that tutors will accompany their forms as much as possible throughout this time, enabling them to further deepen the bond they have with their tutees.

Students in Year 7 will have a choice of one of two options:

Option 1: The Big Mix

Students will participate in a carousel of 4 day-based activities.

Activity 1: Leeds Sailing Park - meet the challenge of a day of water and land-based activities.

Activity 2: A visit to Flamingo Land - experience the fun and thrills of the rides.

Activity 3: Forbidden Corner – A unique labyrinth of tunnels, chambers, follies and surprises within a four-acre garden in the heart of the Yorkshire Dales.

Activity 4: Walk the Wharfe - enjoy some of the finest scenery in the country walking the Dales Way footpath.

Departing daily at 8:30am. Activity 1 & 2 return to school around 4:15pm and Activity 3 & 4 will be back at school for 3pm.

Option 2

Students will participate in a carousel of 4 day-based activities.

Day 1: A day of outdoor activity challenges at Nell Bank in the Wharfe Valley

Day 2: The Practical Challenge - get hands on with practical tasks in the Design and Technology department at IGS

Day 3: Be creative in the project-day run by the Photography Department

Day 4: Walk the Wharfe - enjoy some of the finest scenery in the country walking the Dales Way footpath.

All days depart and return within the normal school hours each day.

The total cost of Option 1 is £135; this is inclusive of all transport, activities and insurance. Students in receipt of Pupil Premium are eligible for a 50% discount. The total cost of Option 2 is £45 and free for those students in receipt of Pupil Premium. It is with regret that this letter requesting a deposit should come so close to a similar request for the Nell Bank visit. Please note however that there are no other planned visits for Year 7 this year and that the school has attempted to spread the cost of Challenge & Celebration week over a period of time.

Payment details:

As a school we are very aware of the additional cost of school trips. As a result, we have devised a payment system that we hope will spread the cost over a period of time in line with the payment deadlines the school itself has to meet with the organisations and companies that will be involved in the week. It is vital that parents do meet the payment deadlines outlined below as failure to do so may well result in both the loss of non-refundable deposits and the place a student may have on a trip. Having said this, if you do have any issues with the payment dates, please speak to Mrs Heyworth in the Finance Department joy.heyworth@igs.mlt.co.uk



Headteacher: Mrs Carly Purnell – Ilkley Grammar School

Executive Headteacher and CEO: Ms Helen Williams – Moorlands Learning Trust

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In addition to the use of Pupil Premium to subsidise the cost of these opportunities for some, the school is delighted to announce that the Ilkley Grammar School PTA is kindly continuing the school travel bursary to further widen student participation and access. **Please log onto the school website should you wish to find out more about this form of financial support. Please note the closing date for the first round of applications is 3rd November 2023**

<https://www.ilkleygrammarschool.com/parents/pta-enrichment-bursary/>

Finally, it needs to be reiterated that Challenge and Celebration Week is very much linked to the school's Personal Best rewards and sanctions policy. Students who have been in *Reflection* three or more days over the academic year, or who have been excluded, may not be eligible to participate in the week and will need to attend an alternative programme of activities during this time. Please note that, with regret, the school also may not be able to fully refund all payments made for students that have been barred from C&C Week or have withdrawn from activities for reasons other than those supported by a doctor's note.

	Deposit 30/11/2023	Second Payment 31/01/2023	Final Payment 28/02/2024
Year 7 Option 1: The Big Mix	£45 (PPI £22.50)	£45 (PPI £22.50)	£45 (PPI £22.50)
Year 7 Option 2: Day carousel	£45 (PPI Free)		

Please note the cost of the trip at this time is an approximate figure and may vary, if this is the case we will notify you as soon as possible.

Trips and visits are fully covered by our school insurance which covers losses due to accident, illness or Covid-19 related issues provided any claim is supported by the appropriate paperwork. If a claim is to be successful you would be required to provide a doctor's note, and in the case of Covid-19 related claims, NHS or Track & Trace notifications. If local or national restrictions prevent a trip going ahead all monies will be refunded. Please be advised it can take several months before any claim can be settled and a refund issued; we ask you for your patience in this matter.

Important Next Steps:

I would be most grateful if parents/carers of students could complete the Microsoft Form ([Year 7 Choice Form](#)) no later than **9am on Monday 30th October**; please only complete the form once. In addition to this, it is also vital that a non-refundable deposit is uploaded to ParentPay no later than **Thursday 30th November 2023** the service for this will be available by 4pm 3rd Novem. It is with regret that failure to do this may result in your child not being able to gain a place on your preferred option.

If you have any other questions about the week, please email Mrs Hessey or for general questions about the whole programme contact me.

I hope your child will look forward to participating in these exciting opportunities.

Yours sincerely,

Mr M Carr
Associate Assistant Headteacher
Community & Enrichment
Matt.carr@igs.mlt.co.uk

Insurance

The trip is fully covered by the school travel insurance policy and any claims would need to be supported by medical evidence. Any claim may be subject to an excess.

By completing the online survey above for your child you agree to the following:

- ✓ I give consent for my child to participate in the school C&C Week activities 15th – 20th July 2024
- ✓ I understand that if there are any significant behaviour concerns, participation will be dependent on an ongoing assessment of risk. Parents/carers and students will be kept aware at each stage, and during the trip, if the school has any concerns in this regard. While every effort will be made to minimise any financial implications, parents/carers and students should be aware that it is the safety risk assessment that will dictate decision-making and that, with regret, the school may not be able to fully refund any/all payments made for students that have been barred or have withdrawn from activities for reasons other than those supported by a doctor's note.
- ✓ I understand I am making a **commitment** to the trip and that if successful I will follow the payment schedule as listed, with the deposit being non-refundable and other payments refundable if covered by the trip's travel insurance.

Liability for Trip Costs on Booking:

An initial, non-refundable, deposit is required for the trip and the remaining balance is to be paid by instalments. Failure to make payments on time may mean we cannot guarantee your child's place on the trip.

In the event that your child has to withdraw from the trip on medical grounds a full refund may be possible providing the claim is supported by a doctor's note and is accepted by our insurers. All insurance claims must be processed via school.

If your child withdraws from the trip for non-medical reasons and a replacement cannot be found, any refund will be limited depending on the costs already incurred by school in booking your child's place on the trip. Please note these costs will include any late cancellation charges that the tour operators may make. As the departure date approaches and the final balances have been settled by school no refunds will be possible.